

KIDS CORNER OF MURFREESBORO INC.

PARTY BOOKING AGREEMENT

PLEASE REVIEW THIS DOCUMENT IN ITS ENTIRETY, INITIAL AND SIGN ON THE RED LINES AND RETURN WITHIN 24 HOURS TO GUARANTEE YOUR BOOKING.

MAX CAPACITY: 65 people

Items we do not provide:

- Plates, cutlery or napkins for food (unless included in your party package or invoice)
- Candles or lighters (No firework or sparkler candles allowed) Due to Liability reasons we can not provide lighters or matches. Customers must provide their own lighter.
- Refrigeration or ice
- Cups for beverages brought in from outside
- Tablecloths for food tables (unless requested ahead of time)

Party Schedule: 2 1/2 Hours

- 30 minutes of set up time prior to the party
- 1 hour of play time
- 45 minutes in the party room
- 15 minutes of clean up/goodbye time

*Please be aware that we schedule several parties in a day and it is important to stick to the provided schedule and not go over your time. Extra time is \$75 per half hour. If you go over your time, you will be charged for extra time. **Clean Up time is built into your party time.** You are only responsible for cleaning up anything that you brought in.

*It is the parents responsibility to set up any decor not provided by Kids Corner. It is not the responsibility of Kids Corner or its employees to decorate for the Semi-Private or Basic Private Parties.

- When the party is over, you are welcome to pull your vehicle around back to **suite K** to load up gifts and food.
- Please remind your guests that **we do not allow shoes on the playroom floor and grippy socks are required for all children.** Any socks handed out to your guests will be added to your final bill. (\$2.00 per) You are welcome to bring extra socks for your guests.

PARTY POLICIES

DECORATIONS:

Allowed Decor:

banners, backdrops, helium balloons, tablecloths, table centerpieces, fairy lights & signage (Please see "*Add On Item's*" at the bottom of the *Party* page if you wish to rent or purchase any of these items through us) Please remove all tape used to secure any decorations before you leave.

Not Allowed:

balloon arches or garlands brought from home or from another vendor. If you would like to add a balloon garland to your party, please visit our "[Balloons](#)" page for pricing and information. Due to time constraints between parties, we do not allow balloon installations from other vendors. Starting July 1, 2023 a \$50 fee will apply to any party bringing in outside balloons (except for helium and mylar balloons, which are allowed) If you would like to add on a balloon garland or backdrop props to your package, please let us know at least two weeks in advance.

- If you are bringing a banner to hang on our greenery wall, you will need to bring thumb tacks to secure it to the wall. We try to have some on hand but we don't always.
- If you would like to rearrange our furniture (tables, chairs, benches) please ask your party host to move the furniture for you.
- Please be aware of timing upon arrival and clean up. All parties are allowed a 30-minute set-up/decorating time before the party starts.
Clean-up time is built into your party time.
- Additional fees will be added for arriving before your 30-minute set-up time and leaving past your scheduled party time. There will be a **\$75 flat fee** for going over your time. Your party host will be available to assist with clean up and help to keep your party on schedule.
- All reusable decor purchased or rented through us, including custom add-on decor are considered rentals and will remain in the possession of Kids Corner after the party is over.

Initial here to agree to our decoration policies: _____

FOOD:

- Outside food & drink is permitted during parties. Food must stay in the party room or at tables around our space.
- **Pizza, nugget trays, cupcakes and donuts are the allowed foods.**
- There will be a **\$50 cleaning fee** added to any party that brings any food other than pizza, nuggets, cake, cupcakes or donuts, UNLESS management has approved an alternate menu. We will only approve clean and dry finger foods.
- If you bring your own cake or cupcakes, please note that **we do not allow artificially dyed frosting**, due to the staining that it causes. White, chocolate or other naturally colored frosting is allowed. A **\$50 cleaning fee** will be applied to any party that brings artificially dyed frosting.
- You are able to add pizza and cupcakes onto your party if you wish to purchase your food through us. Pizza's are \$15 each and cupcakes

are \$30 for a sheet of 30 cupcakes. Cupcakes come in half chocolate, half vanilla, all with white buttercream frosting.

- Our party host is not responsible for serving any food other than pizza, nuggets and cupcakes at parties. We are not responsible for cutting cakes. If you or your child has food allergies, please speak with our staff so that we may accommodate you.
- Due to the limited capacity of our kid's party room, your party host will assist in plating and passing out food to everyone to prevent overcrowding in that area. Once the food is plated, your host will announce that your guests can come and enjoy their meal or dessert.
- Food is allowed at tables only. There is **absolutely NO eating or drinking on our play floors, including adults**, your guests will be asked to move into the designated food and drink areas. Guests can eat/drink at any of our white bistro tables or in the party room.

Initial here to agree to our food policies: _____

OTHER IMPORTANT POLICIES:

- **No sparkler candles or firework candles are allowed.** A \$200 fine will be automatically charged to your final bill for using firework or sparkler candles.
- Face paint is not allowed. \$500 damage fee will apply
- No Piñata's are allowed. \$100 cleanup fee will apply
- No confetti is allowed. A \$50 clean up fee will be applied for using confetti at your party.
- If you have outside vendors coming in please notify us ahead of time. (ex. clown, balloon artist, princess, magician etc.) We will need a copy of their licenses and insurance before the party.
- All party guests with children under the age of 18 are required to have a liability waiver on file for the party. We recommend you send them this link ahead of time for them to fill out.
- [Link to waiver](#)

- If your party needs to be canceled you will lose your deposit. If your balloon garland has already been made prior to your cancellation, you will have to pay an additional \$150 to have it remade for your rescheduled party. If you need to reschedule your party, it must be rescheduled on a date within 30 calendar days of the original event date or the deposit will be lost. Rescheduled parties may have to be on a week night depending on availability.
- If you are booking a private event, guests are allowed to be over the age of 6 years old, however **please keep in mind that our equipment is designed for ages 0-6 and you will be responsible for any broken equipment during your event. Rough housing and misuse of equipment will not be tolerated. You assume all costs related to damage of equipment caused by your party guests.**
- Only 4 children are allowed in the bounce castle at one time. The bounce castle is for ages 1-6 years of age ONLY. The bounce castle is only used during private parties. We do not set up the bounce castle for semi-private parties.
- During Semi-private parties, our Play Area will remain open to the public as long as we are under capacity. You will have private use of our party room, however the rest of the space, including nursing room, restroom facilities and ALL seating areas will be available for public use. If possible, we ask that no more than one parent accompany children attending semi-private parties to help us not exceed our capacity. **Only children under the age of 6 can attend semi-private parties. Older children will be asked to wait in a seating area or with adults.**
- If your guests decide to take or break any of our equipment or party decor, you will be financially responsible for paying for our replacement order, which may include bulk orders if the item is not an individual purchase.
- All "Play Time Policies" apply during parties. Please familiarize yourself and your guests with these policies.

Initial here to agree to our policies above: _____

- I agree to the policies put in place by Kids Corner of Murfreesboro Inc. that are listed in this document. By providing my initials and signature, I agree to the financial responsibilities listed in this document for breaking any of the aforementioned policies.

Name: _____

Party Date & Time: _____

Signature: _____

Today's Date: _____

***Thank you for choosing Kids Corner as your birthday party destination!
We are so excited to host your party! Please let us know if you need anything from us, or have any questions. To contact our event planner, please email us at info@kidscornermurfreesboro.com. Please keep a look out for a confirmation email the week of your party. Your prompt response to confirm is appreciated.***